

RioTinto

Sponsorship and Donation Program





1. Are you a Registered Not-for-Profit Organisation?

Yes *(Please continue to 2.)*

No *(You must be registered as a Not for Profit Organisation, please see the Communities and Communications Team for more information)*

2. Have you received funds from Rio Tinto's Sponsorship and Donation Program before?

Yes

No

3. Your Details

Name of Organisation:

Registered ABN:

Primary Contact:

Mobile:

Email:

Postal Address:

4. Is your organisation, group or association registered for GST?

Yes

No

5. Funding Request

Rio Tinto can provide both monetary and in-kind support (goods or services for example equipment, employee contribution) to support your request.

Amount *(Maximum funding request under the Program to be under AU \$5,000)*: (\$)

In-kind request:



6. Provide a Summary of your project or event

Summary: (Explain your project plan and how you intend to use the funds)

Community catchment area

<input type="checkbox"/> Weipa	<input type="checkbox"/> Napranum	<input type="checkbox"/> Northern Peninsula Area (NPA)
<input type="checkbox"/> Mapoon	<input type="checkbox"/> Aurukun	

Objective: (Explain how this project/event benefits the Community)

How will your project/event deliver long term social and economic benefits to the community?



Who will benefit from this funding?

Timeline: (Explain the timeline from the time you receive the funds/in-kind to completion of the event/project)

Budget: (Provide a quote if applying for monetary support)

\$

Outline how Rio Tinto will be recognised for the contribution:

7. Additional Support

Provide details that demonstrate other funding or in-kind contributors to your project, initiative or event. Other funding contributors can include your own fundraising efforts and/or from other funding partners.

Funding Provider	Funding or in-kind amount applied for or approved



About the program

Rio Tinto Weipa Operations is dedicated to working in partnership with communities to deliver long term social and economic benefits. This includes making investments that provide ongoing sustainable development to support vibrant communities.

Working in partnership with our communities, the Sponsorship and Donations Program aims to: -

- promote a strong sense of community in the region
- foster a high level of community involvement in sport, recreation and health and wellbeing activities
- support cultural activities which promote inclusion and diversity
- focus on initiatives that raise awareness of, protect and enhance our natural environment
- promote activities that acknowledge significant days/ events and encourage community connection and engagement

Application process

- All applicants must complete a *Sponsorship and Donation Application form*
- If you are applying for monetary support, please complete the *Rio Tinto Banking Details Confirmation Form* and attach documents as requested

Applications are open for two rounds throughout the year and assessed at the end of each round.

ROUND ONE	ROUND TWO
<i>Opening Date:</i> 1 March 2024	<i>Opening Date:</i> 1 July 2024
<i>Closing Date:</i> 30 April 2024	<i>Closing Date:</i> 30 October 2024

For an application to be considered, the following requirements must be met:

- The applicant is an incorporated community group, club or organisation
- Registered as a Not-for-Profit community group, club or organisation
- The application will address an area of community need and address the sponsorship and donation aim as listed above
- Have a clear project plan, objective, timeline and budget
- Outline how Rio Tinto will be acknowledged for the contribution
- Not exceed the maximum monetary request of AU \$5,000
- Demonstrate their own fundraising efforts or partnerships that will contribute to the project

Submit your application in one of the following ways:

- **Email** RTAWeipafeedback@riotinto.com
- **Drop it off** to the Rio Tinto Community Relations Building in Weipa (Artie Wales Drive located behind the Weipa Bowls Club)

Support not funded by the programme - Funding will not be allocated to applications where it is to be used for:

- Operational expenses for an organisation
- Projects solely focused on capital works
- Private businesses
- Individual, personal, political, or religious purposes
- Land tenure matters
- Issues relating to legal processes
- Projects usually funded by government

Approved Applications

Successful applicants are required to: -

1. Use funds for the specified activities outlined in their application. Recipient organisation will provide the appropriate accountabilities to prove the contribution monies have been expended on the specified project
2. Sign the Agreement between Rio Tinto and the Recipient Organisation, as commitment to deliver the Project as outlined in the Project Overview

Important Information

Payment

- Payment processing times can take between 2 to 8 weeks depending on your Vendor status (ie if you are not set up as a vendor with Rio Tinto; payment will take longer)

Reporting

- Knowing that your initiative/ event was completed successfully and hearing about the outcomes you achieve is important to Rio Tinto. We therefore request a simple evaluation report to be completed, along with any photographs, media clippings and recognition given to Rio Tinto's support.
1. Provide a Project Evaluation Report as requested by Rio Tinto at the end of your event/project
 2. Please ensure you have gained the consent of all parties in your photographs, prior to sharing them with us

Application Checklist

(Please ensure all of the relevant documents are completed prior to submission)

- Sponsorship and Donation Application Form completed
- Rio Tinto Banking Details Confirmation Form completed (if applying for monetary support)
- Relevant documents attached i.e bank letters, quotes